

PURPOSE OF THE PROGRAMME

The purpose of this programme is to equip learners with the necessary knowledge, skills and attitudes to apply leadership concepts in a work context, ensure that organisational standards and code of conduct in a work environment are met.

PROGRAMME OUTCOMES

On completion of this programme learners will be able to:

- Apply leadership concepts in a work context.
- Apply the organisation's code of conduct in a work environment.

PROGRAMME OUTLINE

- Explain the concept of leadership.
- Differentiate between the concepts of leadership and management.
- Apply leadership techniques to individuals and teams within the work context.
- Evaluate the impact of the leadership techniques applied.
- Ethic and the Code of conduct.
- Uphold the code of conduct within the work team.

LEARNING ASSUMED TO BE IN PLACE

Delegates wishing to enrol on this programme should be competent in Communication at NQF Level 3 and Mathematical Literacy at NQF Level 3.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL against these unit standards of this programme are allowed. Application forms are available from our offices.

METHODOLOGY

Training Programme Duration: 3 Days

Assessment: Portfolio of evidence will be submitted within one month after completing the training. Assessment activities include observing the learner in his leadership approach and techniques; applying the various aspects of the code of conduct of the organisation; prepare to start a new venture and questioning to test knowledge and ability to apply.

Certification: This includes obtaining endorsement from the SETQAA.

Unit Standard(s):

- 242824 - Apply leadership concepts in a work context.
- 242815 - Apply the organisation's code of conduct in a work environment.

NQF Level: 4

Credits: 17

TARGET GROUP

- Team Leaders
- Supervisors
- Foremen
- Section heads
- Junior managers

BENEFITS

- Increased productivity
- Credits towards a qualification
- Improved opportunities to claim skills grants
- Effective team work
- Effective team leaders